

Process for the Review of Academic Assessment Plans (PRAAP)

The purpose of the Process for the Review of Academic Assessment Plans (PRAAP) is to support academic programs in enhancing program quality and to guide academic decision making at Illinois State University. According to the Principles of Program Review at Illinois State University:

Program review is guided by the student learning outcomes assessment plan adopted by the academic unit for the program. The program review self-study report provides evidence that the assessment plan provides for an ongoing, systematic, and methodologically-sound process for evaluating student learning outcomes as well as evidence that program faculty and administrators are utilizing assessment results to identify and implement improvements to the program.¹

The [Assessment Advisory Council](#) (AAC) is responsible for the review of assessment plans and assessment updates, as outlined in this document and in a manner consistent with Illinois Board of Higher Education policies and procedures regarding assessment and program review. These processes are based on the philosophy of peer review and formative feedback of academic programs.

Program assessment plans are reviewed based on the [Program Review](#) schedule. Academic programs are asked to submit current academic assessment plans to University Assessment Services (UAS) three years before they will submit their Program Review self-study reports. These plans are distributed among AAC members for their review and feedback using a checklist rubric. UAS staff then meet with program faculty and staff to provide the feedback to them and offer assistance during the Program Review self-study process. Academic programs then use the feedback to conduct a self-study of their program and update their assessment plans as part of their Program Review.

To encourage continuous monitoring and improvement of academic programs, UAS requests that program faculty and staff submit [Assessment Updates](#) that address the student learning outcomes information gathered and stakeholders who provided it; the setting(s), tools, and processes used to guide reviews and discussions of this information; and the potential/planned revisions that have been considered or developed based on these reviews/discussions.

YEAR	EXAMPLE	ACTIVITY
1	2019-2020	AAC reviews program assessment plans and shares feedback with academic program faculty/staff
2	2020-2021	Academic program faculty/staff incorporate feedback and gather information using the assessment plan
3	2021-2022	Academic program faculty/staff complete the Program Review self-study process/write the self-study report
4	2022-2023	APC reviews programs' self-study reports and provides recommendations to academic program faculty/staff
5	2023-2024	Academic program faculty/staff address APC recommendations and submit Assessment Updates when requested
6	2024-2025	
7	2025-2026	
8	2026-2027	

AAC = Assessment Advisory Council; APC = [Academic Planning Committee](#)

Assistance

Please contact Ryan Smith (rlsmith@ilstu.edu) in University Assessment Services.

All current academic assessment plans are located on the Program Assessment page of the UAS website: <http://assessment.illinoisstate.edu/program/>.

¹ From the ISU Program Review Principles, available within the guidelines for preparing program review self-study reports that can be found at: <https://provost.illinoisstate.edu/downloads/ProgramReviewGuidelinesProgramsFall2019Submissions.pdf>