

THE ACADEMIC LEADERSHIP COUNCIL of
ILLINOIS STATE UNIVERSITY

I. Name of the Organization

The name of the “Organization” shall be the Academic Leadership Council of Illinois State University.

II. Purpose

The Academic Leadership Council of Illinois State University shall serve as a forum for interaction among the academic leaders of Illinois State University; assist academic leaders in the mentoring and professional development process; facilitate the exchange of information between academic leaders; articulate the role of academic leaders in the university community; facilitate the definition and understanding of the role and concerns of the academic leadership in the administration of Illinois State University; and make recommendations to the Provost, Deans, and the Academic Senate.

III. Membership

Members shall be defined as academic leaders, including acting, interim, and temporary academic leaders, of the academic departments, schools, programs, and units that support academic affairs at Illinois State University listed in Appendix A. To prevent duplicate representation, (1) only one co-chair of a unit has voting rights and (2) any unit without an independent budget line from the College or Provost will be represented by their home department or school (e.g., minors housed within specific departments would not be eligible for membership).

IV. Co-Chairpersons of the Academic Leadership Council

- A. Functions: The Co-chairpersons of the Academic Leadership Council shall convene and preside overall general meetings and shall be the chief spokespersons for the Academic Leadership Council. The co-chairpersons shall forward all meeting notices, agendas, and other correspondence to the members. The co-chairpersons or designee will be responsible for taking meeting minutes. The Co-chairpersons, or their designee, is responsible for attending meetings of the Academic Senate.
- B. Election and Term of Office: The Co-chairpersons of the Academic Leadership Council shall be elected by majority vote of the members during the month of April of each year. The vote shall be taken via ballot. The Co-chairpersons shall serve a term of one year beginning May 15 of each year, and may be re-elected, but shall not serve

more than three consecutive terms.

V. Subcommittees

- A. Academic Chairs and Directors Subcommittee: The purpose of this subcommittee is to provide opportunity for interaction among chairpersons and directors of base-budgeted academic units housed in academic affairs with reporting tenure-line faculty members to discuss issues related to governance and leadership. Topics may include but not be limited to faculty appointments, salary incrementation, promotion, tenure (ASPT) and evaluation. The chair of this subcommittee will be elected by the subcommittee membership each year.

VI. Committee Representatives

- A. Academic Senate Representative: Members of the Academic Chairs and Directors subcommittee are eligible to serve as the voting representative of the Academic Leadership Council at Academic Senate meetings. The Co-chairpersons shall be responsible for signing up members each year to rotate through this seat.
- B. Assessment Advisory Council: Representation on this committee will be appointed by the Co-Chairpersons of the Council.
- C. University Teaching Committee: Representation on this committee will be appointed by the Co-Chairpersons of the Council.

VII. Amendments

These bylaws may be amended by a majority of the members voting either in person or electronically. Notice of proposed bylaw amendments shall be sent to all members not less than 15 days prior to the meeting. Amendments may be proposed by a bylaws committee appointed by the Co-chairpersons or by any three members who may request the Co-chairpersons to schedule a general meeting to consider proposed amendments.

VIII. Meetings and Procedures

- A. Call of Meetings: Meetings of Academic Leadership Council may be called by the Co-chairpersons, or by any member who has written support of at least five other members of the Academic Leadership Council. It is the Co-chairperson's responsibility to see that at least one general membership meeting takes place each semester.
- B. Notice of Meetings: Notice of the time and date for such meetings shall ordinarily be given at least five working days prior to the date of the meeting. Only in exceptional circumstances shall such a meeting take place with less than a 24-hour notice.
- C. Time and Location of Meetings: Meetings shall be held at times that are convenient

for most members and in locations that are on or near campus.

- D. Quorum: A quorum for purposes not otherwise specified shall be a simple majority of the members as defined in III. Membership above.
- E. Procedures: Unless otherwise specified by these bylaws, procedures at all meetings shall be governed by the latest edition of *Robert's Rules of Order*.

IX. Ratification

Ratification of these bylaws shall be by a simple majority of the members as defined in Section III. Membership, above, at a meeting to be called not less than 15 days following the notice of that meeting. A copy of these proposed bylaws shall be sent to all members with that meeting notice.

Adopted: February 7, 1996
Amended: October 1, 2003
Amended: November 2, 2005
Amended: November 10, 2010
Amended: April 29, 2015
Amended: March 15, 2022

APPENDIX A
ILLINOIS STATE UNIVERSITY
ACADEMIC LEADERSHIP MEMBERSHIP LIST

College of Applied Sciences & Technology

- Department of Agriculture
- Department of Criminal Justice Sciences
- Department of Family & Consumer Sciences
- Department of Health Sciences
- School of Information Technology
- School of Kinesiology & Recreation
- Department of Military Sciences
- Department of Technology

College of Arts & Sciences

- School of Biological Sciences
- Department of Chemistry
- School of Communication
- Department of Communication Sciences & Disorders
- Department of Economics
- Department of English
- Department of Geography, Geology, and the Environment
- Department of History
- Department of Languages, Literatures, & Cultures
- Department of Mathematics
- Department of Philosophy
- Department of Physics
- Department of Politics & Government
- Department of Psychology
- School of Social Work
- Department of Sociology & Anthropology

College of Business

- Department of Accounting
- Department of Finance, Insurance, & Law
- Department of Management & Quantitative Methods
- Department of Marketing

College of Education

- School of Teaching & Learning
- Department of Educational Administration & Foundation
- Department of Special Education

Wonsook Kim College of Fine Arts

- Wonsook Kim School of Art
- School of Music
- School of Theatre & Dance

Mennonite College of Nursing

Other Units

- African American Studies
- Center for Teaching, Learning, and Technology
- Center for Civic Engagement
- Creative Technologies
- Graduate School
- Honors Program
- Latin American and Latino/a Studies
- Lauby Teacher Education Center
- Milner Library
- Stevenson Center
- University College
- Women's, Gender, and Sexuality Studies Program