

THE ACADEMIC LEADERSHIP COUNCIL OF ILLINOIS STATE UNIVERSITY

I. Name of the Organization

The name of the “Organization” shall be the Academic Leadership Council of Illinois State University.

II. Purpose

The Academic Leadership Council of Illinois State University shall serve as a forum for interaction among the academic leaders of Illinois State University; assist academic leaders in the mentoring and professional development process; facilitate the exchange of information between academic leaders; articulate the role of academic leaders in the university community; facilitate the definition and understanding of the role and concerns of the academic leadership in the administration of Illinois State University; and make recommendations to the Provost, Deans, and the Academic Senate.

III. Membership

Members shall be defined as academic leaders, including acting, interim, and temporary academic leaders, of the academic departments, schools, programs, and units that support academic affairs at Illinois State University, listed in Appendix A. To prevent duplicate representation, (1) only one chair/director of a unit has voting rights, and (2) any unit without an independent budget line from a College or the Office of the Provost will be represented by their home department or school (e.g., minors housed within specific departments would not be eligible for membership).

IV. Co-Chairpersons of the Academic Leadership Council

- A. Functions. The Co-Chairpersons of the Academic Leadership Council shall convene and preside over all general meetings and shall be the chief spokespersons for the Academic Leadership Council. The Co-Chairpersons shall forward all meeting notices, agendas, and other correspondence to the members. The Co-Chairpersons or designee will be responsible for taking meeting minutes.
- B. Election and Term of Office. The Co-Chairpersons of the Academic Leadership Council shall be elected by majority vote of the members during the month of April of each year. The vote shall be taken via ballot. The Co-Chairpersons shall serve a term of one year beginning May 15 of each year, and may be re-elected, but shall not serve more than three consecutive terms.
- C. At least one Co-Chairperson shall be an academic department chair/school director. Whenever feasible, the Co-Chairpersons shall not come from within the same College.

- D. Vacancies. A Co-Chairperson vacancy shall be replaced by the candidate who received the next highest number of votes in the preceding election, provided that the replacement is otherwise eligible to serve on the Academic Leadership Council and meets the requirements for election as outlined in Articles IV.B. and IV.C. If no such candidate exists, the Academic Leadership Council may hold a special election to fill the vacancy. The replacement shall serve until the next Academic Leadership Council election. A person who has vacated their co-chairperson seat is not eligible to run for the seat again until the term of the seat has expired. Replacements for vacancies in the Assessment Advisory Council and the University Teaching Committee will be appointed by the Co-Chairpersons of the Academic Leadership Council.

V. Subcommittees

- A. Academic Department Chairs and School Directors Subcommittee. The purpose of this subcommittee is to provide an opportunity for interaction among department chairpersons and school directors of base-budgeted academic units housed in academic affairs with reporting tenure-line faculty members to discuss issues related to governance and leadership. Topics may include, but are not limited to, faculty appointments, salary incrementation, promotion, tenure (ASPT), and evaluation. The co-chairperson(s) of the ALC who are also members of the Academic Department Chairs and School Directors Subcommittee shall preside over this subcommittee.

VI. Committee Representatives

- A. Academic Senate Representative. Members of the Academic Department Chairs and School Directors subcommittee are eligible to serve as the non-voting representative of the Academic Leadership Council at Academic Senate meetings and as the voting representative of the Academic Leadership Council at Faculty Caucus meetings. The Co-Chairpersons shall be responsible for signing up members each year to rotate through this seat.
- B. Assessment Advisory Council. Members of the Academic Department Chairs and School Directors subcommittee are eligible to serve as the voting representative of the Academic Leadership Council at the Assessment Advisory Council meetings. Representation on this committee will be appointed by the Co-Chairpersons of the Academic Leadership Council.
- C. University Teaching Council. Members of the Academic Department Chairs and School Directors subcommittee are eligible to serve as the voting representative of the Academic Leadership Council at the University Teaching Council meetings. Representation on this committee will be appointed by the Co-Chairpersons of the Academic Leadership Council.

VII. Meetings and Procedures

- A. Call of Meetings. Meetings of the Academic Leadership Council may be called by the

Co-Chairpersons or by any member who has written support of at least five other members of the Academic Leadership Council. It is the Co-Chairpersons' responsibility to ensure that at least one general membership meeting is held each semester.

- B. Notice of Meetings. Notice of the time and date for such meetings shall ordinarily be given at least five (5) business days prior to the date of the meeting. Only under exceptional circumstances shall such a meeting take place with less than 24-hour notice.
- A. Time and Location of Meetings. Ordinarily, the Academic Leadership Council shall meet on the first Tuesday of each month at 11:30 am for up to 90 minutes. Meetings shall be held in locations on or near campus.
- C. Quorum. A quorum for purposes not otherwise specified shall be a simple majority of the members as defined in Article III above.
- D. Procedures. Unless otherwise specified by these bylaws, procedures at all meetings shall be governed by the latest edition of *Robert's Rules of Order*.

VIII. Amendments

These bylaws may be amended by a majority of the members voting either in person or electronically. Notice of proposed bylaw amendments shall be sent to all members not less than 15 days prior to the meeting. Amendments may be proposed by a bylaws committee appointed by the Co-Chairpersons or by any three members who may request the Co-Chairpersons to schedule a general meeting to consider proposed amendments.

IX. Ratification

Ratification of these bylaws shall be by a simple majority of the members as defined in Article III above, at a meeting to be called not less than 15 days following the notice of that meeting. A copy of these proposed Bylaws shall be sent to all members with that meeting notice.

Adopted: February 7, 1996
Amended: October 1, 2003
Amended: November 2, 2005
Amended: November 10, 2010
Amended: April 29, 2015
Amended: March 15, 2022
Amended: March 3, 2026

APPENDIX A
ILLINOIS STATE UNIVERSITY
ACADEMIC LEADERSHIP MEMBERSHIP LIST

COLLEGE OF APPLIED SCIENCE AND TECHNOLOGY

- Department of Agriculture
- Department of Criminal Justice Sciences
- Department of Family and Consumer Sciences
- Department of Health Sciences
- School of Information Technology
- School of Kinesiology and Recreation
- Department of Military Sciences
- Department of Technology

COLLEGE OF ARTS AND SCIENCES

- School of Biological Sciences
- Department of Chemistry
- School of Communication
- Department of Communication Sciences and Disorders
- Department of Economics
- Department of English
- Department of Geography, Geology, and the Environment
- Department of History
- Department of Languages, Literatures, and Cultures
- Department of Mathematics
- Department of Philosophy
- Department of Physics
- Department of Politics and Government
- Department of Psychology
- School of Social Work
- Department of Sociology & Anthropology

COLLEGE OF BUSINESS

- Department of Accounting
- Department of Finance, Insurance, and Law
- Department of Management and Quantitative Methods
- Department of Marketing

COLLEGE OF EDUCATION

- School of Teaching and Learning
- Department of Educational Administration and Foundation
- Department of Special Education

COLLEGE OF ENGINEERING

- Department of Electrical Engineering
- Department of Mechanical Engineering

WONSOOK KIM COLLEGE OF FINE ARTS

- Wonsook Kim School of Art
- School of Creative Technologies
- School of Music
- School of Theatre, Dance, and Film

MENNONITE COLLEGE OF NURSING**OTHER UNITS**

- African American Studies
- Center for Integrated Professional Development
- Center for Civic Engagement
- Center for Mathematics, Science, and Technology
- Graduate School
- Honors Program
- Laboratory Schools
- Latin American and Latino/a Studies
- Lauby Teacher Education Center
- Milner Library
- Office of International Engagement
- Stevenson Center
- University College
- Women's, Gender, and Sexuality Studies