

**Illinois State University
Academic Affairs
FY17 Planning Document**

Units in Academic Affairs are requested to submit an Annual Planning Document. The FY17 Planning Document, spreadsheet, applicable PERS forms, and presentations must be saved to your *FINAL Folder* in the *Budget Docs Drive* by **March 16, 2016**.

The public presentations of both the FY16 Annual Report and FY17 Planning Document will be held March 29 and 30, 2016 at the Alumni Center, Room 118. An agenda for this event will be posted on the Provost's website in March 2016.

I. Major Objectives for FY17

Describe the unit's most important objectives for FY17. Outline how the objectives support the mission/goals of the Unit/Department/School, College and *Educating Illinois*.

Goal 1: Expand CTLT programs, resources, and services that raise faculty awareness of and ability to provide culturally responsive teaching and learning experiences.

Addressing Educating Illinois, 2013-2018:

Goal 1, Strategy 2: Strengthen the University's commitment to continuous improvement of educational effectiveness as reflected in student learning outcomes

Goal 1, Strategy 3: Increase opportunities for students to engage in high-quality, high-impact educational experiences

Goal 2, Strategy 1: Enhance and support rigorous and innovative undergraduate and graduate programs

Goal 2, Strategy 3: Recruit and retain high quality, diverse faculty and staff

Core Value: Pursuit of Learning and Scholarship

Core Value: Individualized Attention

Core Value: Diversity

Goal 2: Expand CTLT programs, resources, and services for cohorts of potentially vulnerable colleagues (early-career faculty, faculty from underrepresented groups, international faculty, etc.)

Addressing Educating Illinois, 2013-2018:

Goal 1, Strategy 2: Strengthen the University's commitment to continuous improvement of educational effectiveness as reflected in student learning outcomes

Goal 1, Strategy 3: Increase opportunities for students to engage in high-quality, high-impact educational experiences

Goal 2, Strategy 1: Enhance and support rigorous and innovative undergraduate and graduate programs

Goal 2, Strategy 3: Recruit and retain high quality, diverse faculty and staff

Goal 4, Strategy 1: Review processes and practices to ensure efficiency and effectiveness in the University's operations.

Core Value: Pursuit of Learning and Scholarship

Core Value: Diversity

Goal 3: Expand CTLT programs, resources, and services that raise awareness of the importance of offering accessible learning experiences and support faculty efforts to make courses accessible to all students.

Addressing Educating Illinois, 2013-2018:

Goal 1, Strategy 2: Strengthen the University's commitment to continuous improvement of educational effectiveness as reflected in student learning outcomes

Goal 1, Strategy 3: Increase opportunities for students to engage in high-quality, high-impact educational experiences

Goal 2, Strategy 1: Enhance and support rigorous and innovative undergraduate and graduate programs

Goal 2, Strategy 3: Recruit and retain high quality, diverse faculty and staff

Goal 4, Strategy 1: Review processes and practices to ensure efficiency and effectiveness in the University's operations.

Core Value: Pursuit of Learning and Scholarship

Core Value: Individualized Attention

Core Value: Diversity

Goal 4: Explore diverse ways to offer professional development opportunities.

Addressing Educating Illinois, 2013-2018:

Goal 1, Strategy 2: Strengthen the University's commitment to continuous improvement of educational effectiveness as reflected in student learning outcomes

Goal 1, Strategy 3: Increase opportunities for students to engage in high-quality, high-impact educational experiences

Goal 2, Strategy 1: Enhance and support rigorous and innovative undergraduate and graduate programs

Goal 3, Strategy 3: Develop partnerships with business, educational, and government entities that provide learning, financial, and mutually-beneficial opportunities

Goal 3, Strategy 4: Advance the University's reputation through initiatives that promote the mission of the institution

Goal 4, Strategy 1: Review processes and practices to ensure efficiency and effectiveness in the University's operations.

Core Value: Pursuit of Learning and Scholarship

Goal 5: Continue to build a community of proficient online instructors who create and facilitate high-quality online courses.

Addressing Educating Illinois, 2013-2018:

Goal 1, Strategy 1: Recruit, enroll, and retain high-achieving, diverse, and motivated students

Goal 2, Strategy 1A: Increase the availability of state-of-the-art technology-enhanced courses and programs

Goal 1, Strategy 2: Strengthen the University's commitment to continuous improvement of educational effectiveness as reflected in student learning outcomes

Goal 1, Strategy 3: Increase opportunities for students to engage in high-quality, high-impact educational experiences

Goal 1, Strategy 4: Identify steps that can be taken to shorten time to degree

Goal 2, Strategy 1: Enhance and support rigorous and innovative undergraduate and graduate programs

Goal 3, Strategy 4: Advance the University's reputation through initiatives that promote the mission of the institution.

Goal 4, Strategy 5: Promote a safe and environmentally sustainable campus

Core Value: Pursuit of Learning and Scholarship

Core Value: Individualized Attention

Goal 6: Increase the scope of ReggieNet use among faculty, moving from the posting of syllabi and grades to more robust integration of the tool into their teaching.

Addressing Educating Illinois, 2013-2018:

Goal 1, Strategy 1: Recruit, enroll, and retain high-achieving, diverse, and motivated students

Goal 2, Strategy 1A: Increase the availability of state-of-the-art technology-enhanced courses and programs

Goal 1, Strategy 2: Strengthen the University's commitment to continuous improvement of educational effectiveness as reflected in student learning outcomes

Goal 1, Strategy 3: Increase opportunities for students to engage in high-quality, high-impact educational experiences

Goal 1, Strategy 4: Identify steps that can be taken to shorten time to degree

Goal 2, Strategy 1: Enhance and support rigorous and innovative undergraduate and graduate programs

Goal 3, Strategy 4: Advance the University's reputation through initiatives that promote the mission of the institution.

Goal 4, Strategy 5: Promote a safe and environmentally sustainable campus

Core Value: Pursuit of Learning and Scholarship

Core Value: Individualized Attention

Goal 7: Continue to improve internal and external communication to maximize faculty engagement and resource sharing.

Addressing Educating Illinois, 2013-2018:

Goal 1, Strategy 2: Strengthen the University's commitment to continuous improvement of educational effectiveness as reflected in student learning outcomes

Goal 1, Strategy 3: Increase opportunities for students to engage in high-quality, high-impact educational experiences

Goal 2, Strategy 1: Enhance and support rigorous and innovative undergraduate and graduate programs

Goal 2, Strategy 3: Recruit and retain high quality, diverse faculty and staff

Goal 4, Strategy 1: Review processes and practices to ensure efficiency and effectiveness in the University's operations.

Core Value: Pursuit of Learning and Scholarship

Goal 8: Ensure that CTLT's Graphics, Opscan, and Multimedia services continue to evolve to meet the changing nature of faculty needs.

Addressing Educating Illinois, 2013-2018:

Goal 1, Strategy 2: Strengthen the University's commitment to continuous improvement of educational effectiveness as reflected in student learning outcomes

Goal 2, Strategy 1A: Increase the availability of state-of-the-art technology-enhanced courses and programs

Goal 2, Strategy 3: Recruit and retain high-quality, diverse faculty and staff

Goal 3, Strategy 1: Enhance cross-divisional and cross-departmental collaboration

Goal 3, Strategy 2: Increase pride, engagement, and sense of community among University stakeholders

Core Value: Pursuit of Learning and Scholarship

Goal 9: Raise CTLT's profile in the field of professional development.

Addressing Educating Illinois, 2013-2018:

Goal 1, Strategy 2: Strengthen the University's commitment to continuous improvement of educational effectiveness as reflected in student learning outcomes

Goal 3: Foster an engaged community and enhance the University's outreach and partnerships but internally and externally

Goal 3, Strategy 2A: Enhance visibility and support of Illinois State educational, cultural, intercollegiate athletic, and recreational opportunities.

Goal 3, Strategy 3A: Increase opportunities to pursue collaborative applied research that benefits community partners

Goal 4: Advance the University's reputation through initiatives that promote the mission of the institution.

Core Value: Pursuit of Learning and Scholarship

II. Permanent Funding Requests

Any initiative that would require permanent funding, currently not a source of funds available through the Office of the Provost, should be outlined in this section. A detailed explanation of the need and budget rationale should be provided. Requests for permanent funds should not be included in the Provost Enhancement Requests. Please complete the **PERM Request** spreadsheet to identify prioritization and total fiscal implications of the College's requests. Access and save the PERM Request spreadsheet to the *Budget Docs Drive: FINAL Folder*.

NONE

III. Strategic Budgeted Carryover (SBC) Requests (PERS 937 spreadsheet) – See PERS 937 SBC Instruction sheet

List SBC requests in the **PERS 937 – SBC tab**. Access and save the PERS 937 spreadsheet to the Budget Docs Drive: FINAL Folder.

SEE ATTACHED (in folder as of 3-16-16)

IV. Provost Enhancement (PE) Requests (PERS 937 spreadsheet) – See PERS 937 PE Instruction sheet

List, in priority order, PE in the **PERS 937 – PE tab**. Access and save the PERS 937 spreadsheet to the *Budget Docs Drive: FINAL Folder*.

SEE ATTACHED (in folder as of 3-16-16)

V. Personnel Requests: Tenure Track Faculty-(PERS 936a spreadsheet) – See PERS 936a Instruction sheet

Based on an assessment of current and projected needs, provide your prioritized requests for tenure track faculty using the PERS 936a forms. It should be noted that all Tenure Track requests should be based on a 9-month contract as limited by AIF (exception is Milner). Access and save the PERS 936 spreadsheet to the *Budget Docs Drive: FINAL Folder*.

NONE

VI. Personnel Requests: Tenure Track Faculty- Non-reappointment or tenure-denial/death (PERS 936b spreadsheet) – See PERS 936b Instruction sheet

The College should request permission to fill any vacated tenure track position as a result of non-reappointment, tenure denial or death. The primary funding source for these re-authorized positions will be the current salary from the vacated position. Additional AIF funds can be requested, but an appropriate justification will be required. Access and save the PERS 936 spreadsheet to the *Budget Docs Drive: FINAL Folder*.

NONE