



**ILLINOIS STATE  
UNIVERSITY**  
*Illinois' first public university*

# **University Assessment Services**

## **Academic Affairs**

### **FY 2019 Planning Document**

*Submitted: March 16, 2018*



## Illinois State University Academic Affairs FY19 Planning Document

### 1. Major Objectives for FY19

Describe the unit’s most important objectives. Outline how the objectives support the mission/goals of the Unit/Department/School, College and Educating Illinois.

Table 1. UAS Goal Alignment with Educate ● Connect ● Elevate<sup>1</sup>

| UAS Goal  | Primary Activities   | FY19 Objectives   | Educate ● Connect ● Elevate: Strategic Direction, Objective Action   |
|---|--|---|--|
| 1. Actively participate in the planning, implementation, analysis, summarization of results and dissemination of findings for institution-wide assessment efforts. <sup>2</sup> | 1.1 Coordinating PRAAP<br>1.2 Consultation for general education assessment<br>1.3 Engagement Surveys<br>1.4 Alumni Survey | <ul style="list-style-type: none"> <li>• Alter the PRAAP timeline to include next year’s cohort (as scheduled) and the following year’s cohort</li> <li>• Coordinate (with the Associate Provost for Undergraduate Education) reviews of collected student assignments</li> <li>• Administer BCSSE to new first-year students during preview and investigate and implement new methods for administering and using BCSSE results.</li> <li>• Investigate and implement new methods for collecting data about ISU graduates.</li> <li>• Develop and execute plan for communicating the IBHE Career Outcomes data.</li> <li>• Incorporate engagement survey data into Cognos and develop strategies to use the data for improvement.</li> <li>• Investigate the feasibility and potential use of a qualitative software package.</li> </ul> | <p><b>Strategic Direction 1. Enhance Strength &amp; Stability.</b></p> <ul style="list-style-type: none"> <li>• Objective D. Utilize best practices to enhance institutional effectiveness.             <ul style="list-style-type: none"> <li>○ Action 3. Leverage data analytics to inform decision-making.</li> </ul> </li> </ul> <p><b>Strategic Direction 4. Enrich Engagement.</b></p> <ul style="list-style-type: none"> <li>• Objective D. Integrate approaches to engage students in career development and readiness.             <ul style="list-style-type: none"> <li>○ Action 1. Support efforts to assess student career outcomes and placement in graduate and professional school.</li> </ul> </li> </ul> |

<sup>1</sup><http://educatingillinois.illinoisstate.edu/>



| UAS Goal  | Primary Activities  | FY19 Objectives   | Educate ● Connect ● Elevate: Strategic Direction, Objective Action  |
|---|---|---|---|
| <p>2. Work with other units to increase cooperation and coordination of assessment on campus and serve as partners on select assessment projects.</p>                         | <p>2.1 Council on General Education (CGE)<br/>           2.2 Assessment Advisory Council (AAC)<br/>           2.3 Academic Planning Committee (APC)<br/>           2.4 Service &amp; Teaching<br/>           2.5 Other collaborations</p> | <ul style="list-style-type: none"> <li>Coordinate (with the Associate Provost for Undergraduate Education) reports of assessment findings to CGE</li> </ul>                                       | <p><b>Strategic Direction 2. Foster Innovation.</b></p> <ul style="list-style-type: none"> <li>Objective C. Enhance organizational infrastructure to support innovation and collaboration.               <ul style="list-style-type: none"> <li>Action 1. Create more spaces that encourage collaborative research, teaching, &amp; other learning activities.</li> </ul> </li> </ul> |
| <p>3. Develop and maintain assessment efforts, in consultation with units, which result in appropriate data regarding learning outcomes for the purpose of accreditation.</p> | <p>3.1 Specialized Accreditation Support<br/>           3.2 Institutional Accreditation Support</p>   | <ul style="list-style-type: none"> <li>Assist HLC accreditation efforts in preparation for interim report</li> </ul>  | <p><b>Strategic Direction 1. Enhance Strength &amp; Stability.</b></p> <ul style="list-style-type: none"> <li>Objective B. Support talent management to attract and retain high-quality faculty and staff.               <ul style="list-style-type: none"> <li>Action 2. Enhance learning and professional development opportunities.</li> </ul> </li> </ul>                         |
| <p>4. Advise faculty and staff on purpose, design, methodology, and use of assessment techniques to enhance student learning.</p>   | <p>4.1 Staff &amp; Unit Consultations<br/>           4.2 Professional development for ISU faculty &amp; staff</p>   | <ul style="list-style-type: none"> <li>Offer a fall 2018 workshop series focused on primarily elements of PRAAP.</li> <li>Offer an assessment tool box workshop series in spring 2019.</li> </ul> | <p><b>Strategic Direction 1. Enhance Strength &amp; Stability.</b></p> <ul style="list-style-type: none"> <li>Objective B. Support talent management to attract and retain high-quality faculty and staff.               <ul style="list-style-type: none"> <li>Action 2. Enhance learning and professional development opportunities.</li> </ul> </li> </ul>                         |



| UAS Goal   | Primary Activities   | FY19 Objectives  | Educate ● Connect ● Elevate: Strategic Direction, Objective Action  |
|--|--|--|---|
| 5. Serve the campus by engaging in outreach activities.                                    | 5.1 Progressive Measures (Newsletter)<br>5.2 UAS website<br>5.3 Assessment Initiative Award<br>5.4 Presence at Campus Events                 | <ul style="list-style-type: none"> <li>• Announce new Progressive Measures format in various channels (list serves, announcements, etc.).</li> <li>• Offer at least three, \$2,000 awards as part of Assessment Initiative Awards</li> </ul> | <p><b>Strategic Direction 1. Enhance Strength &amp; Stability.</b></p> <ul style="list-style-type: none"> <li>• Objective B. Support talent management to attract and retain high-quality faculty and staff.               <ul style="list-style-type: none"> <li>○ Action 2. Enhance learning and professional development opportunities.</li> </ul> </li> </ul> <p><b>Strategic Direction 2. Foster Innovation.</b></p> <ul style="list-style-type: none"> <li>• Objective C. Enhance organizational infrastructure to support innovation and collaboration.               <ul style="list-style-type: none"> <li>○ Action 1. Create more spaces that encourage collaborative research, teaching, &amp; other learning activities.</li> </ul> </li> </ul> |
| 6. Maintain a level of expertise in higher education assessment through staff development. | 6.1 Conference and meeting attendance<br>6.2 Internal and external presentations & publications<br>6.3 Training and professional development | <ul style="list-style-type: none"> <li>• Increase unit capacity for qualitative assessment.</li> <li>• Present at the CTLT symposium about engagement survey data.</li> </ul>  | <p><b>Strategic Direction 1. Enhance Strength &amp; Stability.</b></p> <ul style="list-style-type: none"> <li>• Objective B. Support talent management to attract and retain high-quality faculty and staff.               <ul style="list-style-type: none"> <li>○ Action 2. Enhance learning and professional development opportunities.</li> </ul> </li> </ul> <p><b>Strategic Direction 2. Foster Innovation.</b></p> <ul style="list-style-type: none"> <li>• Objective C. Enhance organizational infrastructure to support innovation and collaboration.               <ul style="list-style-type: none"> <li>○ Action 1. Create more spaces that encourage collaborative research, teaching, &amp; other learning activities.</li> </ul> </li> </ul> |



## II. Permanent Funding Requests

Any initiative that would require permanent funding, currently not a source of funds available through the Office of the Provost, should be outlined in this section. A detailed explanation of the need and budget rationale should be provided. Requests for permanent funds should not be included in the Provost Enhancement Requests. Please complete the PERM Request spreadsheet to identify prioritization and total fiscal implications of the College's requests.

N/A

## III. Strategic Budgeted Carryover (SBC) Requests (PERS 937 spreadsheet)

SBC requests, the total amount of SBC requests, and which categories (see spreadsheet) rank the highest in terms of number of SBC requests, and total amounts per category. Choose several high priority requests, and succinctly present them so that they clearly illustrate the strategic necessity of the SBC request. Refer to the SBC & PE Guidelines for more information.

See PERS 937 spreadsheet.

## IV. Provost Enhancement (PE) Requests (PERS 937 spreadsheet)

PE requests and the total amount of PE requests. Similar to the SBC section, select several high priority Provost Enhancement (PE) requests to highlight in this narrative. Refer to the SBC & PE Guidelines for more information.

N/A

## V. Base Instructional Capacity Request (Base IC Request spreadsheet) – Due March 9, 2018

N/A

## VI. Supplemental Instructional Capacity Request (Supplemental IC Request Spreadsheet) – Due July 10, 2018

N/A

## VII. Personnel Requests: Tenure Track Faculty (PERS 936a spreadsheet)

N/A

## VIII. Personnel Requests: Tenure Track Faculty- Non-reappointment or tenure-denial/death (PERS 936b spreadsheet)

N/A