

Milner Library

**FY18 Annual Report
FY19 Planning Document**



Shari Zeck, Interim Dean

March 27, 2018



MILNER LIBRARY
Illinois State University

Milner Administration

- Leta Janssen, Business Manager
- Chad Kahl, Associate Dean
- Dallas Long, Associate Dean
- Colleen Rice, Communications Director
- Shari Zeck, Interim Dean



FY18 ANNUAL REPORT



MILNER LIBRARY
Illinois State University

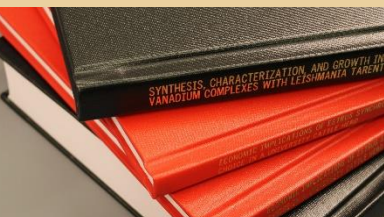


ILLINOIS STATE
UNIVERSITY

APRIL KARLENE ANDERSON
ON BEHALF OF THE BOARD OF TRUSTEES
OF ILLINOIS STATE UNIVERSITY



The Campus History Series



ACCOMPLISHMENTS

FY18



MILNER LIBRARY
Illinois State University

Accomplishments

- **Optimize Access to information**
 - Launched redesign of Milner website
 - Improved finding of library resources using genre terms
 - Built on strengths in Special Collections
 - Improved access to our history
- **Advance Transformative Teaching and Learning**
 - Improving media literacy
 - Added almost 1,500 works produced by ISU faculty and students to ISURed
 - Participated in information sessions regarding open textbooks
 - Diversity and Internationalization Cmt report

Accomplishments

- **Enhance Strategic partnerships**
 - Visor center piloted ALEKS tutoring sessions in Milner
 - Teaching with Primary Sources grant, ongoing since 2004
 - Expanding relationships via exhibits
 - Giving Tuesday a success





Milner Library

Canopy Removal



MILNER LIBRARY
Illinois State University

Accomplishments

- **Design a facility that enhances learning and research**
 - Canopy is gone
 - Master planning, assisted by Bailey Edward and Pfeiffer Partners, tbc by end of summer 2018
- **Encourage Faculty and Staff excellence**
 - T and TT faculty studying tenure in libraries; recommendations this summer
 - 14 faculty and staff, so far, received support for attending professional conferences
 - Co sponsoring “Engaging with the ACRL Framework Workshop” in May with Illinois Wesleyan and CARLI



MEASURES OF PRODUCTIVITY

FY18



MILNER LIBRARY
Illinois State University

Measures of Productivity

Fiscal Year	2006	2014	2015	2016	2017
Patron Services and Usage					
Building Usage Gate Count	551,618	692,206	717,541	680,994	691,419
Circulation (inside & outside of Milner)	310,346	140,165	132,069	129,621	132,771
Book Circulation	-	88,723	82,155	83,128	74,943
Items Borrowed for ISU Patrons	8,145	13,627	13,411	23,510	10,880
Items Loaned to Other Libraries	12,607	20,212	18,696	22,965	15,262
Reference Transactions (all types)	37,421	31,518	29,565	28,857	26,732
Computer Lab Gate Count ^{1,2}	116,630	93,116	45,906	27,561	145,862
Number of Library Instruction Sessions	895	772	724	525	538
Learners Receiving Library Instruction	18,846	14,796	14,468	12,395	11,749
Visits to Milner's Web Site ³	34,074,885	674,139	645,474	608,321	637,819
Collections					
Total Volumes in Milner	1,636,789	1,626,876	1,654,745	1,578,256	1,445,837
Volumes Added	37,942	18,706	20,320	17,401	21,929
Volumes Withdrawn	38,468	6,765	10,157	74,441	152,859
e-Books	-	120,609	328,030	179,874	190,817
Electronic Serial Titles	14,134	79,903	84,641	102,711	97,570
Databases	-	264	265	252	251
Print Periodical Titles	3,267	1,541	1,493	1,079	975
Unique Titles among State of Illinois libraries	206,757	213,150	216,130	219,083	210,498
Library Staffing					
Library Faculty	26.7	29.0	30.0	33.0	26.0
Library Civil Service & Other Professional Staff	70.2	55.5	49.0	51.0	51.0
Library Student Assistants FTE	17.0	12.3	12.0	11.0	11.5
Total Library Staff	113.9	96.8	91.0	95.0	85.5

Data notes

¹FY01 data is listed in FY00 column

²FY17 includes logins for the computer lab and all other public computers in Milner Library.

³FY11 reflects visits to the Library website, whereas previously it reflected visits to pages within the Library website.



INTERNAL REALLOCATIONS AND REORGANIZATIONS

FY18



MILNER LIBRARY
Illinois State University

Internal reallocations and reorganizations

- **Interim appointments** (Ridinger, Worland)
- **Resignations** (Beaman, Cunningham, Johnson, Mansell, Prudhomme, Ward)
- **New Positions**
 - Digital Imaging Specialist (CS – grant position): Elizabeth Harman
 - Head of Cataloging, Acquisitions and Processing (TT faculty - search in progress)
 - Digitization Manager (AP - search in progress)
- **Replacements**
 - System Administrator (CS): Tim Walsh
 - Continuations Specialist (CS): Santina Wallace
 - Director of Communications & Outreach (AP): Colleen Rice
 - Conservator (AP): Becky Koch (effective 5/1/2018)



USE OF ADDITIONAL FUNDS

FY18



MILNER LIBRARY
Illinois State University

Use of additional funds

- **Instructional Capacity Dollars and Summer Session Funding**

- \$115,000 in instructional capacity dollars helped fund essential non-tenure-track faculty librarians.

- **External Funding**

- \$300,000 from the Library of Congress for the continuation of the Teaching with Primary Resources program.

- **Foundation Funds**

- Book purchases, alumni events, speaker honorariums and travel, as well as some faculty travel.
- \$50,000 in foundation funds- materials acquisition stimulus

Use of additional funds

- **Variance Funds**

- Last year's SBC of \$1,346,811 designated for:
 - \$350,000 to hire master planning consultants
 - \$130,000 earmarked for carpet install on floors three and five
 - \$866,811 will be added to approximately \$525,000 of FY2018 variance funds to upgrade areas related to plaza repair and in line with the master plan.

- **Technology Tuition Funds**

- Approximately \$35,000 of Technology Tuition Funds for student lab assistants

- **Agency funds - indirects**

- \$50,000 used to enhance technology resources for researchers.



FY19 PLANNING



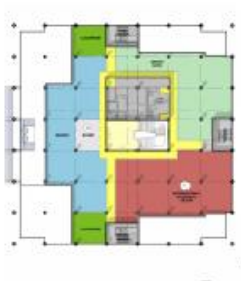
MILNER LIBRARY
Illinois State University



scheme 2 (ASRS) 1



2



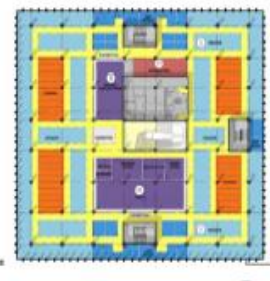
3



4



5



6



scheme 1 (base) 1



2



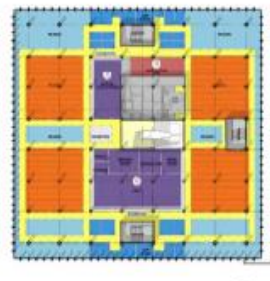
3



4



5



6



existing conditions 1



2



3



4



5



6



OBJECTIVES

FY19



MILNER LIBRARY
Illinois State University

Objectives

- **Begin implementation of Master Plan**
 - Consultants asked to suggest staged implementation, with a first stage under \$2M
 - Likely begin with floor one, but that is dependent on completion of repair
 - Even if funds expended in 2020, project planning will need to begin this year to keep from disrupting library use
- **Improve communications**
 - Communications plan to keep constituents informed about Milner resources
 - Improved internal communications
 - Makerspace and Ready. Record. Studio—developing and ready to go
 - Improve internal tracking and communication with forms

Objectives

- **Optimize use of shared resources**
 - Tipasa – Interlibrary Loan
 - Integrated Library System planning
 - Continue to educate and promote open sources resources
- **Improve fundraising**
 - Enhance identification with Milner
 - Work with University Advancement on plan to achieve Redbirds Rising goals
 - Widen prospect pool
 - Engage today's students in ways that will make them tomorrow's donors

Objectives

- **Review resource allocation**

- Continue to refine comprehensive collection development plan
- Consistently collect and use data to inform acquisition and deacquisition
- Explore feasibility of expanding loan programs for equipment



REQUESTS

FY19



MILNER LIBRARY
Illinois State University

Requests

- **PERM** - no requests
- **SBC** - \$1.57M
- **PE** - \$25,000 for book imaging system
- **IC** - none
- **Supplemental IC** - none
- **Personnel TT faculty**
 1. Coordinator of Preservation, Special Collections, Digitization and Archives
 2. Emerging Technologies
 3. STEM
 4. User Experience/ Student Success



THANK YOU!



MILNER LIBRARY
Illinois State University

QUESTIONS?



MILNER LIBRARY
Illinois State University