

Request for Refund of a Course Materials Fee

A student may request a refund of a materials fee if he or she purchases the needed material from another source or if the material is not utilized in a particular section.

Students requesting a refund should complete the following form, and submit the form to 1210 Student Accounts.

Semester: _____ Year: _____

Department _____

Course number _____ Section Number _____

Course name _____

Student Name _____ Student UID _____

Instructor / Professor Signature _____ Date _____

Chair/Director Signature _____ Date _____