

Open Access Task Force Minutes

July 30, 2014 Meeting

Attendees: J. Jawahar, J. Baur, L. Cline, M. Gizzi, D. Holland, J. Kalmbach, R. MacMinn, R. Rhykerd, A. Riaz, D. Ward, M. Jadallah,

Recorder: A. Witzig

Absent: M. Jon Jensen, D. Long, S. Juliano, C. Mallory, O'Reilly, A. Maginnis, S. Sprecher,

The meeting began at 2:42 p.m. A motion was made to approve the minutes from the May 15, 2014 meeting (Rhykerd), seconded (Riaz); they were unanimously approved.

The purpose of the meeting was to discuss the (third) draft of Report and Policy and discuss Next Steps.

Deadlines

- Report to Provost and President Dietz – on or before October 1, 2014
- Report Due to Board of Trustees – early October, 2014

What Has Been Done

- Task force established, SharePoint site set-up, task force members are beginning to upload materials
- Identified OMA requirements which entail: all members of the task force to complete the training and share the certificate on SharePoint, set-up website through Provost web page which includes or will include the act, charge, roster, agenda and minutes. The task force needs to keep meeting minutes, approve, and post agendas and minutes.
- Three groups were developed to speak in depth about particular issue including FAQs (John Baur, Alice Maginnis, Richard MacMinn, Catherine O'Reilly, Susan Sprecher), Open Forum (Lea Cline, Michael Gizzi, James Kalmbach), Educational Outline (May Jadallah, Dallas Long, Robert Rhykerd, Ali Riaz, Dane Ward)
- FAQs document was developed and disseminated to give an overview of what open access.
- Three open forums were held (March 20th, 11:00 am – 12:30 pm, STV 401, March 26, 3:00 – 4:30 pm, STV 401 & April 9, 2014, 4:00-5:30 pm COB 366).
- A survey was developed and distributed to the campus community including faculty and graduate students. The survey will close at the end of April
- Three versions of the draft report and policy have been reviewed by task force members.

Discussion

At this meeting, the format and language of Sections 1, 2, and 3 of the Open Access Task Force Report were discussed and members offered feedback.

Draft Report

Jim Jawahar will update the Report to reflect discussions of the task force. Lea Cline has offered to proof and edit draft document.

Meeting was adjourned at 3:45 p.m.