**Chair/Director Annual Reporting Form**

***Please submit by June 1***

Date:

Faculty Member: Dept/School:

Year of Initial Appointment at ISU:

Signatures:

Chair/Director: Date

Dean: Date

EDEP Funding Provided from Provost’s Office/College/Dept/School for Current Fiscal Year:

Provost Funds Allocated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College/Dept/School Funds Allocated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attach a spreadsheet showing how all funds received in the current fiscal year were utilized, please indicate if there will be any unused allocations in the current fiscal year. If a summer appointment has been funded in the current fiscal year, please provide a copy of the work plan and expected or realized work outcomes.

Direct Support:

How were Direct Support funds used?

Mentor Support (if any):

How were Mentor Support funds used?

Please briefly summarize a candid assessment of the following:

1. The faculty member’s contribution to educational diversity:
2. The faculty member’s development in research and creative activity:
3. The faculty member’s development in teaching, including mentoring:
4. The faculty member’s development in service
5. The faculty member’s progress toward tenure as most recently communicated by the DFSC/SFSC in the ASPT process (a copy of relevant letters may be attached):
6. Any additional information relevant to progress toward tenure received since the most recent ASPT communication (e.g., recent publications or awards):
7. If any concerns about progress toward tenure have been noted, please indicate steps being taken by the Department/School to support the faculty member’s efforts to address those concerns:
8. Please provide any suggestions for improvement to the Educational Diversity Enhancement Program.