

Illinois State University

Academic Affairs

FY17 Annual Report

Units in Academic Affairs are requested to submit an Annual Report for FY17 – including a narrative report and Accountability Reports (as applicable).

The public presentations of both the FY17 Annual Report and FY18 Planning Document will be held March 28-29, 2017 at the Alumni Center, Room 118. An agenda for this event will be posted on the Provost's website in March 2017.

Each College will be provided a Credit Hour Report by Appointment Type and FTE NTT Data report from Planning Research and Policy Analysis. All Units should utilize this data in developing your Planning Document.

Narrative (Word format) and Accountability Reports

Final Submission uploaded to your Budget Docs Drive: FINAL Folder– **Due March 16, 2017**

- I. Accomplishments and Productivity for FY17
 - A. List the unit's goals and how the goals support *Educating Illinois*.
 - B. List major accomplishments for each goal.
 - C. Indicate measures of productivity by which the unit's successes can be illustrated. For consistency across all units, all department/school and colleges should use PRPA data when referencing credit hour data, FTE, headcount, etc. that will be provided to you. Departments/Schools can also utilize their respective Academic Profile information as needed.
- II. Internal Reallocations and Reorganizations in FY17
 - A. Describe any reallocations or reorganizations, including the movement of positions, upgrade of positions, creation of new positions, or reallocation of personnel or operating funds.
 - B. Describe how the unit used additional funds from the Provost Office to enhance accomplishments and productivity. Additional Provost Office funds could include funding sources such as: Enhancement funds, Enrollment Rebound Incentive Program Funds, Instructional Capacity funds, Summer Session funding, or variance dollars from buyouts or sabbaticals
 - C. Describe how the unit used additional funds from College/Department/School/Unit to enhance accomplishments and productivity. Additional College/Department/School/Unit funds could include such as: external funding, Foundation funds, variance dollars (note: this does not include variance dollars from AIF), or external contracts.

Accountability Reports

Access the Accountability Report templates in the Budget Docs Drive: Working Folder

Final Submission uploaded to your Budget Docs Drive: FINAL Folder

- I. FY17 PE Statement Accountability Report - **Due March 16, 2017**
- II. FY17 SBC Statement Accountability Report - **Due March 16, 2017**
- III. FY17 IC Gen Ed Accountability Report - **Due February 1, 2017**
- IV. FY17 Supplemental Travel for Field Supervision Accountability Report - **Due August 1, 2017**